

# 2008-2009 Verification Worksheet

## Federal Student Aid Programs

Dependent

In this verification process, we will be comparing information from your financial aid application with signed copies of your and your spouse's (for students who are married) or your parent(s)' (for dependent students) 2007 federal income tax returns, schedules, and W-2 forms or other financial documents. By law, we have the right to ask you for this information before awarding federal aid. We must review the requested information under the federal financial aid program rules (CFR Title 34, Part 668). If there are differences between your application information and the verification documents, we will make the corrections and send the required changes electronically to the federal student aid processor, to have your information reprocessed.

### What you should do

1. Collect signed copies of your and your parent(s)' 2007 federal income tax returns, schedules, and W-2 forms. If you need to request a copy of your tax return, call the IRS at 1-800-829-1040.
2. Read the instructions carefully and complete and sign this form. Do not leave questions blank.
3. Mail this completed form and any other documents that we have requested to The College Board Institutional Documentation Service (IDOC) with the Cover Sheet. You will receive the IDOC Cover Sheet with instructions and the mailing address after February 5, 2008. For a duplicate Cover Sheet after that date, go to <https://idoc.collegeboard.com> or call 954-622-1484.

### A. Student Information

Last name	First name	M.I.	Social Security Number
Address (include apt. no.)			Date of birth
City	State	ZIP Code	Phone number (include area code)

### B. Family Information

List the people in your parent(s)' household, include:

- Yourself and your parent(s) (including stepparent) even if you don't live with your parents;
- Your parents' other children, even if they don't live with your parent(s), if (a) your parents will provide more than half of their support from July 1, 2008 through June 30, 2009, or (b) the children would be required to provide parental information when applying for federal student aid; and
- Other people if they now live with your parents, and your parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2008 through June 30, 2009.

Write the names of all household members in the space(s) below. Also write in the name of the college for any household member, excluding your parent(s), who will be attending at least half time between July 1, 2008 and June 30, 2009, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship	College
Martha Jones (example)	24	Wife	City University
		Self	

### C. Student's Tax Forms and Income Information (all applicants)

Dependent

1. Check only one box below. Tax returns include the 2007 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. If you did not keep a copy of your tax return, request a copy from your tax preparer or request an Internal Revenue Service form that lists tax account information.

- Check here if you are attaching a signed copy of your tax return.
- Check here if a signed tax return will be submitted to the school by \_\_\_\_\_(date).
- Check here if you will not file and are not required to file a 2007 U.S. Income Tax Return.

2. Funds received for child support and other untaxed income. (See worksheets A&B of the FAFSA.)

Sources of Untaxed Income	2007 Amount	Sources of Untaxed Income	2007 Amount
a. Child Support	\$	d.	\$
b. Social Security (non-taxed)	\$	e.	\$
c. Welfare (including TANF)	\$	f.	\$

3. If you did not file and are not required to file a 2007 Federal income tax return, list below your employer(s) and any income received in 2007 (use the W-2 form or other earnings statements if available).

Source	2007 Amount
	\$
	\$
	\$

### D. Parent(s)' Tax Forms and Income Information

1. Check only one box below. Tax returns include the 2007 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. If your parent(s) did not keep a copy of their tax return, request a copy from their tax preparer or request an Internal Revenue Service form that lists tax account information.

- Check here if you are attaching a signed copy of your parents' tax return(s).
- Check here if a signed tax return(s) will be submitted to the school by \_\_\_\_\_(date).
- Check here if your parent(s) will not file and are not required to file a 2007 U.S. Income Tax Return.

2. Funds received for child support and other untaxed income. (See worksheets A & B of the FAFSA.)

Sources of Untaxed Income	2007 Amount	Sources of Untaxed Income	2007 Amount
a. Child Support	\$	d.	\$
b. Social Security (non-taxed)	\$	e.	\$
c. Welfare (including TANF)	\$	f.	\$

3. If your parent(s) did not file and are not required to file a 2007 Federal income tax return, list below your parent(s)' employer(s) and any income they received in 2007 (use the W-2 form or other earnings statements if available).

Sources	2007 Amount
	\$
	\$
	\$

### E. Sign this Worksheet

Each person signing this worksheet certifies that all the information reported on it is complete and correct. The student and at least one parent must sign.

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

\_\_\_\_\_  
Student Date

\_\_\_\_\_  
Parent Date

**Do not mail this worksheet to the Department of Education. Submit this worksheet to the College Board's Institutional Documentation Services (IDOC). Make sure that tax forms are signed.**